

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF MANAGERS  
MEETING HELD MAY 7, 2026**

**ORDER:** Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

**MANAGERS PRESENT:** Carter Diesen, James Johnson, Laverne Voll, and Jason Braaten

**STAFF PRESENT:** Administrator Halstensgard and Technician Broten

**CONSULTING STAFF PRESENT:** Nate Dalager and Torin McCormack, HDR Engineering; Michelle Moren, Attorney (via Teams); Erik Jones, Houston Engineering; and Tom Enright, DNR

**OTHERS PRESENT:** Darryl Wicklund, County Commissioner

**AGENDA:** A **motion** to approve the agenda was made by Manager Braaten. Manager Johnson seconded the motion. The motion carried unanimously.

**CONSENT AGENDA:** A **motion** to approve the Consent Agenda was made by Manager Johnson and seconded by Manager Voll. Manager Voll added noted a call and pictures that he received of a ditch that needed cleaning from landowner Scott Habstritt. Mr. Habstritt was directed to the county as it was a county ditch. The motion carried unanimously. Adoption of the Consent Agenda included:

- April 16, 2026, regular meeting minutes as presented
- Treasurer's Report with an additional bill from the City of Roseau in the amount of \$352.42
- Manager and employee expense vouchers as read by Manager Braaten

**DELEGATES:** Derrick Byfuglien, Dean Byfuglien, Byfuglien Trucking; Scott Hetteen, R&Q Trucking, Inc.

**OLD BUSINESS:** Administrator Halstensgard led the Duxby Levee discussion with the need for culvert inspection. The US Army Corps of Engineers recommended the purchase and usage of an RC car equipped with a camera to perform internal culvert inspections. It was suggested that Technician Broten along with an engineer do a field review for potential repair cost. There was mention of the options to stay in compliance or opt out of the program. The District would still maintain the Levee as a District project, even if their option was to opt out of the federal levy program. There were different scenarios for maintenance discussed. Manager Johnson made a **motion** to have Technician Broten, along with Mr. McCormack, inspect the Levee and get a cost estimate for repair work needed. Manager Voll seconded the motion. The motion carried unanimously.

**NEW BUSINESS:** There was no New Business at this meeting.

**PROJECTS:**

**Big Swamp North:** A landowner meeting/open house for Big Swamp North will be scheduled, likely in June. RRWD staff and consultants will be providing handouts, FAQs sheets and maps as well. The purpose of the event is to provide landowners with information as to where the project is in development and to get feedback from the landowners.

Hay Creek: Administrator Halstensgard reported on the recent Hay Creek Project Team meeting. There was also brief discussion on the Santl site. Commissioner Wicklund asked about reallocating Watershed Based Implementation Funds (WBIF) from the WD 3 Lat 2 project since the landowner is unwilling to provide an easement and the funding could be used in the Hay Creek area instead. There was some discussion on various funding options for work to be completed in the project area.

Roseau Lake: After some discussion on project funding, Manager Johnson made a **motion** to draft a letter to Gladen to suspend work. Manager Braaten seconded the motion. Motion carried unanimously. Administrator Halstensgard discussed the impacts of the LSOHC funding issue will have on the project. The Board set the final hearings for Phases 1 & 2 for July 2nd at 9:00 a.m. during the regular board meeting. Manager Voll made a **motion** to pay Spruce Valley the Pay App #3 in the amount of \$246,654.29. Manager Braaten seconded the motion. The motion carried unanimously.

### **REPORTS:**

RRWMB: Manager Braaten referred to the written report, gave an update on discontinuing River Restoration water quality funding, and gave a short report on the RRWMB 50th Anniversary.

Technician: Technician Broten included a written report and began his update with a question about a burning permit for the West Interceptor. It was suggested to work with DNR to attain burn permit. He also noted Leon Mitsatko, who mows the Duxby levee, expressed interest in mowing WD115 as well.

Administrator: Administrator Halstensgard provided information about the MN Watersheds summer tour and resolutions. Resolutions need to be submitted by June 1<sup>st</sup> to be considered.

**DELEGATION:** Byfuglien Trucking Parking lot discussion was started with the District's concern with the encroachment on the West Interceptor ditch. Derrick and Dean Byfuglien, Byfuglien Trucking, and Scott Hetteen, R&Q Trucking, Inc. were present. There was extensive discussion about the property line and the elevations drawing provided to R & Q by Houston Engineering. Legal survey shows the parking lot is approximately 25' on the RRWD's property. As a compromise, Manager Voll made a **motion** to require Byfuglien Trucking to amend a 10' strip of soil along the east side of the parking lot and return it to permanent vegetation. Manager Johnson seconded it. Motion carried unanimously. This will allow Byfuglien's to utilize their dolly pad for parking trucks. They will also refrain from piling snow on the east end of the lot.

### **OTHER BUSINESS:**

The next meeting will be held June 4, 2026 at 8:00 a.m. After a **motion** by Manager Braaten and seconded by Manager Johnson, the meeting was adjourned at 10:11 a.m.

Respectfully submitted,



Laverne Voll, Secretary



Tracy Halstensgard, Administrator

May 2026 Bills & Receipts

Checkbook Balance as of April 27, 2026	\$	147,491.62
<b>Receipts:</b>		
Citizens State Bank -- interest 4-20-26	\$	168.23
Red River Watershed Management Board -- RRIW funding	\$	2,500.00
Red River Watershed Management Board -- reimbursement request 11	\$	155,458.12
<b>Total:</b>	\$	<b>158,126.35</b>
<b>Bills:</b>		
Tracy Halstengard -- Salary, Ins stipend & cell reimbursement	\$	6,165.19
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$	3,917.14
Tawni Wensloff -- wages	\$	3,094.69
Jason Braaten -- Per Diem & mileage	\$	378.21
Carter Diesen -- Per Diem & mileage	\$	138.63
Tracy Halstengard -- mileage & reimbursement	\$	253.78
James Johnson -- Per Diem & mileage	\$	241.02
LaVerne Voll -- Per Diem & mileage	\$	530.63
Elan Financial Services -- credit card	\$	1,949.81
City Of Roseau -- utilities (pd ACH)	\$	426.24
Marco Technologies -- contract	\$	95.55
Marco -- copier contract	\$	189.08
Moren Law Office -- Legal Fees	\$	1,410.00
Roseau Electric Co-op -- Int/phone (pd ACH)	\$	37.26
Verizon Wireless -- Trimble	\$	40.01
Roseau Times-Region -- meeting notice	\$	30.60
Northern Resources -- gas	\$	245.81
North Pine Services -- snow removal	\$	570.00
Houston Engineering -- River Restoration litigation	\$	3,819.00
Doc's Hardware -- supplies	\$	76.77
HDR Engineering -- Inv #1200814153, 1200814154 & 1200814151	\$	41,038.06
HDR Engineering -- Inv #1200814152, 1200805228	\$	951.35
Spruce Valley Corporation -- Roseau Lake Pay Application 2.2	\$	467,155.00
Spruce Valley Corporation -- Roseau Lake Pay Application 3	\$	246,654.29
<b>Total:</b>		<b>\$779,408.12</b>